



Instructions

Confirmation of Graduation Form Instructions:

1. Print this form and the instructions (3 pages total).
2. Fill in all information on the first page of the form in the presence of a notary public.
3. Have the notary fill in all information on the final page.
4. You can submit your documents by any of the following methods:
 - a. **Upload via Student Portal:** Go to <https://student.animaledu.com/login> to log in with your username and password. Under the Student Services tab along the top, select Submit Documents. Follow the instructions on this page.
 - b. **FAX:** Fax to us at (866) 351-6911.
 - c. **Email:** Email to the Office of Admissions at admissions@animaledu.com.

Notaries are available at most banks (usually at no charge to their customers) as well as insurance agents, attorney offices, real estate agents or UPS stores. Your town or city hall can usually provide a list of local notaries as well.

BEFORE filling out this form, please check Parchment at <https://www.parchment.com/students/order-status/> they have many high school transcript available. OR you can check the National Student Clearinghouse <https://www.studentclearinghouse.org/> for your college transcript.



High School Graduation Confirmation form

I, _____ attest that I have graduated
(Print Name)
from the following public or private high school and that I am unable to obtain an official transcript from
the high school because: _____

I have done a Parchment search for my high school transcript (Yes/No)

Graduation Date: _____

High School Name: _____

Street Address: _____

City: _____ State _____ Zip Code _____

Signature: _____ Date: _____

_____, a Notary Public of _____,
(Name of Notary) (County)

_____, hereby certify that _____
(State) (Name of Student)

proved to me on the basis of satisfactory evidence to be the person who appeared before me and whose

name is subscribed within the document, this the _____ day of _____, _____.

My commission expires _____, _____.

Notary Signature: _____ (Seal)